Module description (syllabus): Przygotowanie i zarządzanie projektami

Module title:	**Przygotowanie i zarządzanie projektami**	**ECTS**	**5**
Module title translation:	Project elaboration and management		
Module for study direction:	**Erasmus**		

Module language: **angielski**		Study level: **2**	
Study cycle: **stacjonarne**	Module status: **kierunkowy - do wyboru**	Semester number: **4** **semestr letni**	
Academic Year from which module description is valid :		**2020/2021**	Catalogue number: **EKR-E-2S-4-27-KF-2020-ERA**

Person in charge of the module:	**Nina Drejerska, dr**		
Teachers responsible for classes:	**dr Nina Drejerska**		
Unit responsible for the module:	**Katedra Polityki Rozwoju i Marketingu**		
Faculty in charge:	**Wydział Ekonomiczny**		
Objectives of the module:	a. student understands connections between theoretical and practical approaches to project elaboration and management b. student can prepare and present a project proposal according to the Logical Framework Approach c. student is creative during preparing of own project proposal and can organize team work **Lectures** Introductory concepts: origins of project management; project's definition; types of projects; relationship between projects, programmes and policies. Project Cycle Management (PCM): programming, identification, formulation, implementation, evaluation and audit. European programmes and projects. Opportunities for applying for a project: sources of information, formal and substantive requirements, entitled beneficiaries, applications for funding. **Classes** Elaboration of a project proposal: 1) the Logical Framework Approach: stakeholder analysis, problem analysis, analysis of objectives, analysis of strategies, logframe matrix, activities and resource requirements, budget. 2) key project parts: title, summary, objectives and priorities, activities, impact, dissemination and exploitation of results, eligible costs (budget).		
Teaching forms and number of hours:	a. lectures - no of hours: full time study: 20, part-time study. 0 b. classes - no of hours: full time study: 10, part-time study. 0		
Teaching methods:	discussion, problem solving, sorce texts analysis, consultation with the lecturer, lectures, group project		
Initial requirements and formal prerequisities:			
Learning outcomes:	**Knowledge - knows and understands:** 1. student can define issues connected with project elaboration and management 2. student can recognize connections between theoretical and practical approaches to project elaboration and management.	**Skills - can:** 3. student can prepare a project proposal according to the Logical Framework Approach. 4. student can present a project proposal.	**Competences - is ready for:** 5.student is able to actively look for solutions of problems of different project stakeholders.
Assessement methods:	evaluation of the presentation during the class (effects: 1,2,3,4,5), assessment of the project work (effects: 1,2,3,4,5)		
Formal documentation of the learning outcome:	projects		
Elements of the final grade and their weights:	evaluation of the presentation during the class - 20%, assessment of the project work - 80%		
Place of teaching:	blended learning, possible study trip for a place/institution for which the project is prepared for		

Teaching materials (obligatory and additional):

1. Project Cycle Management Guidelines, Brussels, European Commission, 2004
2. Cleland D.L, Ireland L.R, 2006: Project Management: Strategic Design and Implementation. McGraw-Hill Professional
3. Turner J.R, 2008. The Handbook of Project-based Management: Leading Strategic Change in Organizations. McGraw-Hill Professional.|

Remarks:
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Quantitative indicators describing the module:	
Estimated total number of student work hours (contact and own work) necessary to achieve the learning outcomes assumed for the module - on this basis, complete the ECTS field:	**88/0**
The total number of ECTS points which the student receives in module requiring direct participation of academic teachers or other persons:	**1.36/0 ECTS**

Table of compliance of the directional learning outcomes with the effects of the module

Outcome category	Learning outcomes for module:	Reference to effects for the study program for the direction of study	The impact of classes on the directional effect*)
Knowledge	1. student can define issues connected with project elaboration and management	EK2_KW03	2
	2. student can recognize connections between theoretical and practical approaches to project elaboration and management.	EK2_KW04	2
Skills	3. student can prepare a project proposal according to the Logical Framework Approach.	EK2_KU02	3
	4. student can present a project proposal.	EK2_KU04	3
Competences	5.student is able to actively look for solutions of problems of different project stakeholders.	EK2_KK02	3

*) 3 - advanced and detailed, 2 - significant, 1 - basic