

## Module description (syllabus): Przygotowanie i zarządzanie projektami

Module title:	<b>Przygotowanie i zarządzanie projektami</b>	<b>ECTS</b>	<b>4</b>
Module title translation:	Project elaboration and management		
Module for study direction:	<b>Ekonomia</b>		

Module language: <b>angielski</b>		Study level: <b>2</b>	
Study cycle: <b>stacjonarne</b>	Module status: <b>kierunkowy - do wyboru</b>	Semester number: <b>4</b> <b>semestr letni</b>	
Academic Year from which module description is valid :		<b>2020/2021</b>	Catalogue number: <b>EKR-E-2S-4-27-KF-2020-EN</b>

Person in charge of the module:	<b>Nina Drejerska, dr</b>		
Teachers responsible for classes:	<b>dr Nina Drejerska</b>		
Unit responsible for the module:	<b>Katedra Polityki Rozwoju i Marketingu</b>		
Faculty in charge:	<b>Wydział Ekonomiczny</b>		
Objectives of the module:	<p>a.student understands connections between theoretical and practical approaches to project elaboration and management b.student can prepare and present a project proposal according to the Logical Framework Approach c.student is creative during preparing of own project proposal and can organize team work</p> <p><b>Lectures</b> Introductory concepts: origins of project management; project's definition; types of projects; relationship between projects, programmes and policies. Project Cycle Management (PCM): programming, identification, formulation, implementation, evaluation and audit. European programmes and projects. Opportunities for applying for a project: sources of information, formal and substantive requirements, entitled beneficiaries, applications for funding.</p> <p><b>Classes</b> Elaboration of a project proposal: 1) the Logical Framework Approach: stakeholder analysis, problem analysis, analysis of objectives, analysis of strategies, logframe matrix, activities and resource requirements, budget. 2) key project parts: title, summary, objectives and priorities, activities, impact, dissemination and exploitation of results, eligible costs (budget).</p>		
Teaching forms and number of hours:	<p>a. lectures - no of hours: full time study: 20, part-time study. 0 b. classes - no of hours: full time study: 10, part-time study. 0</p>		
Teaching methods:	discussion, problem solving, source texts analysis, consultation with the lecturer, lectures, group project		
Initial requirements and formal prerequisites:			
Learning outcomes:	<p><b>Knowledge - knows and understands:</b> 1. student can define issues connected with project elaboration and management 2. student can recognize connections between theoretical and practical approaches to project elaboration and management.</p>	<p><b>Skills - can:</b> 3. student can prepare a project proposal according to the Logical Framework Approach. 4. student can present a project proposal.</p>	<p><b>Competences - is ready for:</b> 5.student is able to actively look for solutions of problems of different project stakeholders.</p>
Assesment methods:	evaluation of the presentation during the class (effects: 1,2,3,4,5), assessment of the project work (effects: 1,2,3,4,5)		
Formal documentation of the learning outcome:	projects		
Elements of the final grade and their weights:	evaluation of the presentation during the class - 20%, assessment of the project work - 80%		
Place of teaching:	blended learning, possible study trip for a place/institution for which the project is prepared for		

Teaching materials (obligatory and additional):
1. Project Cycle Management Guidelines, Brussels, European Commission, 2004 2. Cleland D.L., Ireland L.R., 2006: Project Management: Strategic Design and Implementation. McGraw-Hill Professional 3. Turner J.R., 2008. The Handbook of Project-based Management: Leading Strategic Change in Organizations. McGraw-Hill Professional.
Remarks: +, ver-lw

<b>Quantitative indicators describing the module:</b>	
Estimated total number of student work hours (contact and own work) necessary to achieve the learning outcomes assumed for the module - on this basis, complete the ECTS field:	<b>88/0</b>
The total number of ECTS points which the student receives in module requiring direct participation of academic teachers or other persons:	<b>1.36/0 ECTS</b>

<b>Table of compliance of the directional learning outcomes with the effects of the module</b>			
Outcome category	Learning outcomes for module:	Reference to effects for the study program for the direction of study	The impact of classes on the directional effect*)
Knowledge	1. student can define issues connected with project elaboration and management	EK2_KW03	2
	2. student can recognize connections between theoretical and practical approaches to project elaboration and management.	EK2_KW04	2
Skills	3. student can prepare a project proposal according to the Logical Framework Approach.	EK2_KU02	3
	4. student can present a project proposal.	EK2_KU04	3
Competences	5. student is able to actively look for solutions of problems of different project stakeholders.	EK2_KK02	3

\*) 3 - advanced and detailed, 2 - significant, 1 - basic